

**Cedar Lake Township**  
**Monthly Meeting Minutes**  
Monday April 8, 2024 at 7:00 P.M.  
St. Patrick's Social Hall  
24425 Old Hwy 13 Blvd., Jordan, MN 55352

Call to Order/Pledge by Supervisor, Joe Lambrecht at 7:00PM.

Cedar Lake Township Officers Present:      Chair, Joe Lambrecht                      Vice-Chair, Marlene Reineke  
Supervisor, Matt Hegge                      Clerk, Tery Mahowald                      Treasurer, Robin Lichtblau

Also Present: Allen Svoboda, Jason Haugen, Norman Sticha, Rick Jones, Mike Sticha, Thomas Pich, Cathy Pich, Mel Gregory

March meeting minutes were approved with a motion by Supervisor Marlene Reineke and a second by Supervisor Matt Hegge, all in favor, (3-0) motion carried.

**Introductions, Presentations, Proclamations, Awards and Public Comments**

(Individuals may address the Township Board about any non-agenda item of concern. Speakers must state their name, address and limit their remarks to three minutes. The Township Board will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

**Business from the Floor:**

- Allen Svoboda asked if the County is installing a parking lot at Doyle-Kennefick Park. The board is not aware of a parking lot but the county did request a permit to relocate a concrete restroom structure from Clearly Lake to Doyle-Kennefick Park as noted in the March minutes.
- Cathy Pich informed the board that Nuvera will be installing fiberoptic cables.
- Mel Gregory commented on the locations of the roads that the township provides dust control and the product used by the township. Supervisor Joe Lambrecht stated that Mr. Gregory lives on a collective road and should be dust coated as well as The Pich's and Svoboda's.

**Commissioner Reports: None**

**Agenda Items: None**

**Old Business:**

1. Request for advertising on website – at this time the board will not allow advertising on the website.
2. Request by St. Patrick Parish to purchase township property.
  - a. Norm Sticha and Mike Sticha stated the Parish would be interested in approximately 9 acres by going further East and South to County Road 56. The board will research if the property can be sold since it was originally purchased for a park.
    - i. Supervisor Matt Hegge provided maps of the property and possible location(s) of a township building. The township also has an easement for the driveway and the township wants to retain a minimum of 10 acres.
    - ii. The property was originally purchased for a future park; Attorney Ruppe is researching if it can be sold and not used for its original intent. If it is sold, the board will take into consideration a future park.
    - iii. Treasurer Robin Lichtblau provided a breakdown of the purchase price of the property in 2013.
3. Jonquil Avenue – Shared Road Agreement with New Market Township – need a formal road agreement:
  - a. The board did not accept New Market Township's offer but will counter with a new proposal.
  - b. Invoice dated 8-8-23 for \$9422.68 remains unpaid. The original invoice was re-emailed on 2-5-24 and a new invoice for 3-17-23 gravel costs of \$963.20 was emailed on 2-5-24.

**Road Report:**

1. The following 2024 Gravel Hauling quotes were reviewed:
  - a. Art Johnson Trucking Inc
  - b. Rick Jones Construction
2. Carr's Tree Service – the board reviewed their informational letter on roadside brushing, tree trimming/removal and spraying and will contact them for a quote/bid if the need arises.
3. County Hollows Road Proposal – additional bids. Waiting to hear back from contractors.
4. Scott County Public Works Department will dust coat 253<sup>rd</sup> Street during road closure due to construction of roundabout at CSAH 2 & Cedar Lane. Supervisors will contact Scott County when additional applications are needed.
5. 2024 On-Site Road Inspection by Supervisors is scheduled for May 3, 2024 @ 9:00 am.
6. TJ Deutsch bid for ditch mowing was reviewed at the March 11, 2024 meeting. Supervisor Matt Hegge will contact TJ.
7. Jason Haugen of Revolution Construction explained the inconsistent explanations on the recent invoices. Going forward he will review the descriptions before submitting the invoices to payment.

**Clerks Correspondence:**

1. Publication of Public Notices:
  - a. A resident asked if Public Notices could be printed in the Times Extra in addition to/or in lieu of the New Prague Times. Public Notices must run in an official newspaper/publication to be consider a legal notice; the Times Extra is not a legal publication but notices could be printed as an ad in addition to the legal notice in the New Prague Times.
2. The Prior Lake American's last publication will be on April 27<sup>th</sup>. According to MAT, townships are only required to post in one newspaper when publishing is required.
3. Notice of Public Hearing in the matter of the Application for a Minor Alteration of the CAPX2020 Brookings – Hampton Route Permit – Notification dated 3-22-24 of Public Hearings on 4-1-24 & 4-4-24; Public comments will be accepted through April 18, 2024.
4. A Special Meeting will be held on Thursday, June 6<sup>th</sup> at 6:00 pm to review the Township Ordinances, Resolutions and Policies for new board members.

**Treasurer's Report:** Given by Treasurer, Robin Lichtblau, March 31, 2024 ending bank balance \$374,559.59

**Approval of Disbursements:** Supervisor Marlene Reineke made a motion to approve Warrant of Claims #21202 - 21218, Auto Claims #938 – 940 totaling \$80,838.39. Supervisor, Matt Hegge second motion, all in favor; (3-0) motion carried. Detail list of claims on page 3.

**Adjourn Meeting:** – as there was no further business, Supervisor, Marlene Reineke made a motion to adjourn the April 8, 2024, meeting at 8:05pm, Supervisor Matt Hegge second, all in favor, (3-0) motion carried.

## APRIL 2024 CLAIMS

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Amount of Claim</u>
4/8/2024	Joe Lambrecht	mileage reimbursement	21207	\$ 126.63
4/8/2024	Suel Printing	Feb 4 Annual Meeting Notice	21208	\$ 92.00
4/8/2024	New Prague Rural Fire	1st Half 2024	21209	\$ 54,921.56
4/8/2024	Robert Ruppe	3/9, 3/12, 3/20: Annual Mtg/Lubinski	21210	\$ 596.25
4/8/2024	Victor Lundeen Co	Laser Check Blanks	21211	\$ 353.67
4/8/2024	JAAK LLC	Installation @ Newport & Hwy 8	21212	\$ 115.00
4/8/2024	MN Assn of Township	1 Supervisor	21213	\$ 75.00
4/8/2024	Revolution Const & Consul	Plow/Blade @ Edenvale/Balsa/Base	21214	\$ 6,097.00
4/8/2024	Revolution Const & Consul	Plow/Blade @ Edenvale/Balsa/Vergas	21215	\$ 6,767.00
4/8/2024	Thomas Trucking	Plowing 3/23 to 3/26	21216	\$ 6,485.00
4/8/2024	Scott County Treasurer	Property Tax 2024	21217	\$ 1,026.00
4/8/2024	St Patrick Social Hall	PNP Election 3/5/24 Hall Rental	21218	\$ 250.00
4/8/2024	PERA	Payroll	938	\$ 56.00
4/8/2024	State of MN	Payroll	939	\$ 53.32
4/8/2024	IRS	Payroll	940	\$ 543.76
4/8/2024		Total Administration		\$ 3,280.20
4/8/2024		Administration	21202	
4/8/2024		Administration	21203	
4/8/2024		Administration	21204	
4/8/2024		Administration	21205	
4/8/2024		Administration	21206	
<b>TOTAL CLAIMS</b>				<b>\$ 80,838.39</b>