

**Cedar Lake Township**  
**Monthly Meeting Minutes**  
Monday March 11, 2024 at 7:00 P.M.  
St. Patrick's Social Hall  
24425 Old Hwy 13 Blvd., Jordan, MN 55352

Call to Order/Pledge by Supervisor, Joe Lambrecht at 7:00PM.

Cedar Lake Township Officers Present:      Chair, Joe Lambrecht                      Vice-Chair, Marlene Reineke  
Supervisor, Matt Hegge                      Clerk, Tery Mahowald                      Treasurer, Robin Lichtblau

Also Present: Jason Haugen, Norman Sticha, Thomas Pich, Cathy Pich, Allen Svoboda, Mike Sticha, Rick Jones, Dan Engel

February meeting minutes were approved with a motion by Chair Joe Lambrecht and second by Supervisor Marlene Reineke, all in favor, (3-0) motion carried.

**Introductions, Presentations, Proclamations, Awards and Public Comments**

(Individuals may address the Township Board about any non-agenda item of concern. Speakers must state their name, address and limit their remarks to three minutes. The Township Board will not take official action on these items, but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)

**Business from the Floor: None**

**Commissioner Reports: None**

**Agenda Items:**

1. Public Hearing to Vacate all Drainage & Utility Easements lying within Hunters Crest Second Addition:
  - a. Town Board was presented with the signed Affidavit of Posting and Acknowledgements of Service by Mail.
  - b. Motion to close the Public Hearing was made by Chair Joe Lambrecht, second by Supervisor Marlene Reineke, all in favor (3-0) motion carried. Motion to grant the request to vacate was made by Supervisor Matt Hegge, second by Supervisor Marlene Reineke, all in favor (3-0) motion carried. Motion to adopt Resolution No. 2024-03R, Resolution Approving Vacation of Drainage and Utility Easements was made by Supervisor Matt Hegge, second by Supervisor Marlene Reineke, all in favor (3-0) motion carried.
  - c. The following steps were completed in relation to the Public Hearing:
    - i. The abutting property owners were notified via mail of the Notice of Damage Award.
    - ii. A notarized copy of the Notice of Completion of Proceedings Vacation of Drainage and Utility Easements and Resolution Approving Vacation of Drainage and Utility Easements was presented to the County Auditor and the County Recorder's Office (A1187278).
2. Nuvera Communications – motion made by Chair Joe Lambrecht and second by Supervisor, Marlene Reineke to extend Nuvera Communications Franchise Agreement to 1-1-2029 with Resolution 2024-02R. All in favor (3-0), motion carried.

**Old Business:**

1. New Website – Request for advertising on website – to discuss at a future meeting.
2. Request by St. Patrick Parish to purchase township property.
  - a. Norm Sticha and Mike Sticha stated the Parish would be interested in approximately 9 acres by going further East and South to County Road 56. The board will research if the property can be sold since it was originally purchased for a park.

3. Jonquil Avenue – Shared Road Agreement - New Market Township made the following offer:
  - a. \$1200 for 2 miles of maintenance of Jonquil Avenue (South) and Cedar Lake Township mows both sides of the shared road. Repairs are split 50-50 between both townships.
    - i. The board decided not to accept the offer based on Cedar Lake Township's 5 year average cost to maintain the 2 miles is \$2647 (net).
  - b. Invoice dated 8-8-23 for \$9422.68 remains unpaid. The original invoice was *re-emailed* on 2-5-24 and a new invoice for 3-17-23 gravel costs of \$963.20 was emailed on 2-5-24.

**Road Report:**

1. T. J. Deutsch Ditch Mowing Quote – 2024 quote was reviewed.
2. Roadside Herbicide Application Bid from 4-Control Inc was reviewed. It was discussed to possibly spray the sections that were cleaned up last fall.
3. County Hollows Road Proposal – the board will continue to research options.
4. Brush mowing/cutting/clean-up expense –Right of Way Year 1 Procedure for Right of Way Resolution.
  - a. Resolution 2023-05R states the notification procedures to follow when residents are not complying with the Owner Obligation to Maintain Town Road Ditches. According to the Township's Attorney, Robert Ruppe, the necessary steps to follow were not followed, therefore the expenses cannot be passed on to the residents or collection against their property taxes.

**Clerks Correspondence:**

1. Helena Township denied request for 2023 ½ gravel expenses of \$1676.51 on Baseline Avenue
2. Miscellaneous mail & emails:
  - a. Meeting invitation from Jake Balk, Scott County regarding CSAH 2 RAB precon. March 14<sup>th</sup> meeting is available via Microsoft Teams or in person for township board members.
  - b. Scott County flyer mailed to residents on 3-8-24: County Hwy 2/Cedar Lane Roundabout Construction.
  - c. Scott County relocating a concrete restroom structure from Clearly Lake to Doyle-Kennerick Park
  - d. 2024 Scott County Clean-up Day and Recycling Grant – Cedar Lake Township available funds = \$1414.58. Grant Fund Application is due April 1<sup>st</sup>. The board decided not to participate this year.
  - e. CenterPoint Energy's request for a 2025 rate increase was approved by MN Public Utilities Commission (PUC). The interim rate increase is 5.3%.
  - f. St Patrick Athletic Assn: Building Permit Variance to re-build dugouts does not require township approval.
3. Review Township Ordinances/Resolutions/Policies for new board members:
  - a. Call a Special Meeting to review OR review during regular monthly meetings

**Treasurer's Report:** Given by Treasurer, Robin Lichtblau, February 29, 2024 ending bank balance \$386,569.52

**Approval of Disbursements:** Supervisor Matt Hegge made a motion to approve Warrant of Claims #21174-21201, Auto Claims #935 – 937 totaling \$58,628.25. Supervisor, Marlene second motion, all in favor; (3-0) motion carried. Detail list of claims on page 3.

**Adjourn Meeting:** – as there was no further business, Supervisor, Marlene Reineke made a motion to adjourn the March 12, 2024, meeting at 8:47pm, Supervisor Joe Lambrecht second, all in favor, (3-0) motion carried.

## MARCH 2024 CLAIMS

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Amount of Claim</u>
3/8/2024	MN Assn of Townships	Training	21174	\$ 225.00
3/8/2024	Robin Lichtblau	Mileage & Supplies	21175	\$ 343.48
3/8/2024	New Prague Mini Storage	April - December Rent	21176	\$ 18.00
3/8/2024	Marlene Reineke	Mileage & Supplies	21177	\$ 74.39
3/8/2024	Lorie Speltz	SquareSpace, Election Reimbursemts	21178	\$ 393.02
3/8/2024	St Patrick Social Hall	Jan-March Rent	21179	\$ 400.00
3/8/2024	Thomas Trucking	2-15-24 Plowing	21180	\$ 2,270.00
3/8/2024	Scott Count Treasurer	Brush Cutting Balsa & Xkimo	21181	\$ 2,000.00
3/8/2024	Revolution Const & Cons	Plow & Blade	21182	\$ 4,154.00
3/8/2024	JAAK LLC	Install post and signs	21183	\$ 4,100.00
3/8/2024	JAAK LLC	Install post and signs	21184	\$ 1,200.00
3/8/2024	Albert Bisek	Election mileage	21185	\$ 5.36
3/8/2024	Kayland Call	Election mileage	21186	\$ 6.70
3/8/2024	Dan Cross	Election mileage	21187	\$ 2.68
3/8/2024	Elaine Pesta	Election mileage	21188	\$ 6.70
3/8/2024	SW Newspapers	Public Notice Annual Meeting	21189	\$ 31.26
3/8/2024	Robert Ruppe	ROW Permit, Lubinski Easement	21190	\$ 1,371.25
3/8/2024	New Market Fire & Rescue	1st Half 2024 Fire Contract	21191	\$ 37,540.00
3/8/2024	PERA	Payroll	935	\$ 28.00
3/8/2024	MN Dept of Revuen	Payroll	936	\$ 39.48
3/8/2024	IRS	Payroll	937	\$ 547.82
3/8/2024		Total Administration		\$ 3,871.11
3/8/2024	*Election	Administration	21192	
3/8/2024	*Election	Administration	21193	
3/8/2024	*Election	Administration	21194	
3/8/2024	*Election	Administration	21195	
3/8/2024		Administration	21196	
3/8/2024		Administration	21197	
3/8/2024		Administration	21198	
3/8/2024	*Election - partial	Administration	21199	
3/8/2024	*Election	Administration	21200	
3/8/2024		Administration	21201	
<b>TOTAL CLAIMS</b>				<b>\$ 58,628.25</b>